

Steering Committee Major Decisions/Outcomes and Charges to the Initiative

**1st GMI Steering Committee Meeting
12-13 October 2011**

Krakow, Poland

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Meeting Summary

- Major Decisions and Outcomes
 - Approval of Norway's Request to Join
 - GMI Partnership Expo
 - Municipal Wastewater
 - GMI Partner Action Plans
 - GMI Futures
- Charge to ASG
- Charge to Partners
- Charge to Subcommittees

Major Decisions and Outcomes: Welcome Norway!

- Approved Norway's request to join GMI.
 - 41st GMI Partner.
 - Norway will participate in the Oil & Gas Subcommittee.

Major Decisions and Outcomes: GMI Partnership Expo

- Supported Canada's offer to host next Expo in Vancouver (anticipated February 2013).
- Agreed to similar model for previous Expos:
 - Expo Task Force.
 - Early determination of Expo themes and objectives (i.e., technology, action plans).
 - Site visits.
 - Strategic outreach mechanisms (e.g., dedicated website, newsletter, trade publications).
 - Subcommittee identification of sector-specific session topics/speakers and projects.
 - Promote beyond GMI members.

Major Decisions and Outcomes: Municipal Wastewater

- Supported elevating wastewater task force to subcommittee status.
 - United States will serve as interim chair, while ASG queries Partners interested in serving as members or chairs.
- Tasked forthcoming Municipal Wastewater Subcommittee with developing a sector-specific action plan that includes ongoing coordination with Agriculture and Landfill Subcommittees.

Major Decisions and Outcomes: Action Plans

- Reached consensus to use new GMI Partner Action Plan guidance.
 - ASG shall incorporate additional language on leveraging existing tools/resources from other climate initiatives and/or national plans (e.g., NAMAs, LEDS).
- Encouraged completion of GMI Partner Action Plans prior to 2013 Expo.
- Suggested periodic updates should be performed, as necessary.
- Determined GMI Partner Action Plans should be posted on the website.

Major Decisions and Outcomes: GMI Futures

- Organization
 - Supported continuation of United States' role as Steering Committee chair and ASG host, with flexibility and encouragement for Partners to have opportunity in the future.

- Financial Support
 - Tasked ASG with development of white paper to explore financing options for Steering Committee consideration.
 - Shall include Subcommittee consultation.

Major Decisions and Outcomes: GMI Futures (con't)

- Short Lived Climate Forcers (SLCFs) Initiative
 - ASG will endeavor to keep Steering Committee and Partners informed.
 - Steering Committee delegates should keep their leadership informed as effort evolves.

Charge to ASG: Outreach & Communications

Website

- Work with Partners and Subcommittees to obtain information, particularly as it relates to country resources and project success stories.
 - Conduct periodic check-in with Partners for activities to contribute.
- Continue to highlight PN members.
- Add UNFCCC linkage (e.g., complementary relationship with GMI).
- Enhance existing financing information.
- Periodically update and report PN changes to Partners.

Charge to ASG: GMI Partnership Expo

- Convene an Expo Task Force with membership from Canada (host country), other interested Partner Countries, and PN members.
- Pursue strategic outreach mechanisms (e.g., dedicated website, newsletter, trade publications).

Charge to ASG: GMI Futures

- Develop white paper to explore financing options.
- Keep Steering Committee and Partners apprised of SLCF developments.

Charge to Partners: Outreach & Communications

- Work directly with the ASG to provide information for the **website**, particularly as it relates to country resources and project success stories.
- Utilize the **newsletter** to highlight projects, conferences, or other success stories.
- Undertake outreach activities and provide links to **press releases or other new items** to the ASG for inclusion on the GMI website.
- Distribute **GMI outreach materials** and/or make presentations at energy-, environment-, or industry-related conferences (e.g., side events), especially UNFCCC events.
- Seeking Partner Country participation and Partner Country host for **GMI side event** at COP17.

Charge to Partners: GMI Partnership Expo

- Provide Expo support :
 - Seek sponsors.
 - Identify/propose project ideas and success stories for Expo project showcase.
 - Conduct in-country marketing and outreach.
 - Commit to attend and support the Expo.

Charge to Partners: Municipal Wastewater

- Evaluate internal interest in serving as Chair of the Municipal Wastewater Subcommittee, or leading future efforts under this sector.
- Actively participate in the Municipal Wastewater Subcommittee.

Charge to Partners: Action Plans

- Designate one official representative for coordinating, developing, and submitting the GMI Partner Action Plan.
- Incorporate and/or leverage existing tools or resources from other climate initiatives or plans into GMI Partner Action Plans.
- Provide periodic updates on GMI Partner Action Plans, as changes occur (e.g., new national policy).
- Endeavor to complete GMI Partner Action Plans prior to 2013 Expo.

Charge to Subcommittees: Outreach & Communications

- Work directly with the ASG to provide information for the **website**, particularly as it relates to sector-specific resources and project success stories.
- Utilize the **newsletter** to highlight projects, conferences, or other success stories.
- Undertake outreach activities and provide links to **press releases or other new items** to the ASG for inclusion on the GMI website.

Charge to Subcommittees: Outreach & Communications (con't)

- Distribute **GMI outreach materials** and/or making presentations at energy-, environment-, or industry-related conferences (e.g., side events), especially UNFCCC events.
- Continue efforts to better **engage PN** members in their meetings and activities (e.g., hold joint and/or concurrent meetings with energy-, environment-, or industry-related events).

Charge to Subcommittees: GMI Partnership Expo

- Identify and create project opportunities and success stories for the Expo project showcase.
- Identify topics/speakers and develop agendas for technical and policy workshops in each of the sectors.

Charge to Subcommittees: Action Plans

- Continue to identify how Subcommittees can support and assist Partners in both the development and implementation of the GMI Partner Action Plans.

Charge to Subcommittees: Meeting Options

- Recommend subcommittees hold at least one in-person meeting prior to the Expo, to be supplemented with webinar(s) as necessary.